

The Wanaka Watersports Facility

Rules for Users of the Facility

We have a few rules that all users are expected to comply with.

General conduct

Users are expected to conduct themselves in a respectful manner in and around the Facility. Please be considerate to other users and to people using the public facilities.

Operating hours

The Facility is available for use from 5am until 11pm. These hours are set by the WWF Trust's Resource Consent and lease.

Access and Security

The WWF Trust does not accept responsibility for users' equipment and/or belongings; however, we aim to provide a secure environment. This requires consideration and care by all affiliated club members and individual users - security is a collective responsibility.

Access Fobs

Your access fob is linked to the security system. Fobs must not be shared or lent out. To obtain an access fob, contact the Facility Management group (see below). In case of a lost or stolen fob, contact the Facility Management for a replacement; admin fee \$50 for replacement fob.

Users who have access to the boat storage area must use their fob at the internal door; do not use the EMREX panel (alarm will sound).

Close the Doors & Windows

For the security of all, the Facility must be locked at all times except when an organised training session is under the supervision of a Club representative. Take your access fob with you when you go out training on the lake or on the trails. Please check windows and close the doors when you leave the Facility, even if there are others around.

Security Cameras

Security cameras operate in the Facility, except in the change rooms. Footage collected from the security cameras is only used when an alarm is triggered or in the event of a reported incident. Please notify the Facility Management promptly if you believe a review of security footage is required; be sure to note the date and time of the incident.

Visitors

User clubs may invite occasional visitors to use the Facility under a club member's supervision, as per the Use of Facility Agreements; non-affiliated/individual users who wish to invite a guest must make a direct request to the Facility Management.

In consideration of clubs and individual users who pay for the use of the Facility, this hospitality is restricted to three visits. After that, if a visitor wishes to continue to use the Facility, they'll need to join the club or sign up as an individual user.

Financial Obligations

Annual club subs and bay lease fees will be invoiced on 1st November; payment is required within 30 days of the invoice date. User clubs will be invoiced for additional members at the full rate for those joining by 30th April and at half the rate for those joining after that date.

Subs and bay lease fees for individual users will be invoiced at the time of signing up; access fobs will be issued to individuals once payment is made. Bay lease fees will be invoiced at a pro rata rate from the time that storage starts until 31st October, and then invoiced at the full rate for the subsequent November to October year.

Failure to pay subscription and bay lease fees by the due date will result in termination of membership and/or forfeiture of storage. Any unclaimed water craft will be moved to the locked area under the building; if unclaimed after 1 year, they will be offered for sale.

Facility Use

The Facility is run by volunteers. Cooperation and personal responsibility of all users is necessary for the safe and harmonious operation of the Facility. This is a smoke- and vape-free environment, including the immediate area surrounding the Facility. No chewing of gum in or around the Facility.

Please report any damage and/or hazards to the Facility Management immediately.

Stay Safe

The WWF Trust aims to provide a safe environment for all users of the Facility itself; no responsibility is accepted for users' safety beyond the leased Facility area.

Respect the weather and water conditions; if in doubt, don't go out.

Club members must follow their club's safety policies at all times. Individual users must exercise self-responsibility. All users, whether individual or club members, must comply with local by-laws for water activities.

Circulation maps for swimming, rowing and paddling are posted on the noticeboard. Please accommodate the activities of other users and members of the public. Rowers and paddlers in particular should keep an eye out for swimmers.

All notifiable events (serious injury, collision, electric shock, gas leak etc) must be reported to the Facility Management.

Junior Users to be Supervised

Children and youths under 18 are to be supervised at all times. Junior club members require direct supervision of an adult or club coach when using the equipment.

Noise

Noise limits are set by the WWF Trust's Resource Consent and lease.

In consideration of neighbours, noise must not be excessive. Keep voices low after 8pm and before 8am, particularly when moving around outside.

Music may be played at a moderate level when training inside; no amplified music may be played outside the Facility.

Club Training Sessions

User clubs have priority use of the Facility and equipment at booked training session times; check the calendar on the website and avoid using the Facility at these times. Please be considerate of other clubs' activities and keep the exercise room clear of extraneous gear and personal or club belongings. Club gear must be stored in the club's container in the storage cupboard.

Mobile Phones

To protect the privacy of users, mobile phones are not allowed to be used in the change rooms; please go into another area if you need to answer a call or send a message. No photos are to be taken in the change rooms.

Cleaning of Training Room, Change Rooms and Kitchenette

The WWF Trust aims to keep user charges to a minimum for the benefit of all. This requires cooperation and personal responsibility when it comes to the general upkeep of the Facility and equipment. Clubs are to do basic cleaning of the areas at

the end of each training session; individuals must clean up after themselves as well. The Facility Management may engage a cleaner for occasional thorough cleaning but we hope to keep this to a minimum, so as to keep costs down.

Training room - bring a towel to wipe off sweat from ergs and stationary cycles. Respect common equipment and use with care; report any damage to the Facility Management. Take personal training gear away with you at the end of the session.

Change rooms - take all your belongings with you, put rubbish in the bins, wipe down the basins and benches, make sure all taps are turned off, mop up after yourself.

Kitchenette - wash, dry and put away any dishes and cutlery used (do not leave to drain on the bench), wipe down the bench, put away chairs and tables.

There is a container for lost property.

Water Craft Storage/Bay Lease

Keep your gear stored tidily; buckets, bungees, paddles, water bottles, towels, booties, spray decks etc must be kept with your kayak/paddle board/rowing skiff.

Check, clean, dry to prevent transfer of unwanted freshwater pests.

Use only your own water craft, and don't move anyone else's gear without the express permission of the owner. Take care when moving your water craft so as to avoid damage to other users' gear. Report any damage to the Facility Management.

Bins are provided for rubbish. Brooms are provided - sweep up from time to time.

Car Park

Use of the car park is set by the WWF Trust's Resource Consent and lease.

Trailers and other vehicles may be parked outside the facility for loading and unloading equipment for 10 minutes maximum.

Skiffs and boats may be kept outside the facility for a maximum continuous period of one day.

Events

User clubs who wish to hold an event must contact the Facility Management with details of their plans, including: dates, times when the Facility will be open for use, numbers of participants and supporters expected, communications with QLDC over Resource Consent, Health and Safety Plan.

Contact Facility Management Committee

Email wanakawatersports@gmail.com

Phone

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